

# Cyngor Tref Caereinion Llanfair

## Llanfair Caereinion Town Council

### WEEKLY INSPECTION SHEETS

|       |                   |               |              |
|-------|-------------------|---------------|--------------|
| DATED | 9th December 2024 | INSPECTION BY | R A ROBINSON |
|-------|-------------------|---------------|--------------|

| NO   | LOCATION    | ITEM                           | CHECKED | NOTES                                        |
|------|-------------|--------------------------------|---------|----------------------------------------------|
| 1.1  | MOUNT FIELD | High fences - Mount Road end   | X       |                                              |
| 1.2  |             | High fences – far end          | X       | New fence posts being arranged.              |
| 1.3  |             | General fences                 | X       |                                              |
| 1.4  |             | Paths                          | X       |                                              |
| 1.5  |             | Car park area                  | X       |                                              |
| 1.6  |             | Containers                     | X       |                                              |
| 1.7  |             | Railings around football pitch | X       |                                              |
| 1.8  |             | Football pitch surface         | X       |                                              |
| 1.9  |             | Football goal posts            | X       |                                              |
| 1.10 |             | Hedges                         | X       |                                              |
| 1.11 |             | Buildings (clubhouse/changing) | X       |                                              |
| 1.12 |             | Stands                         | X       |                                              |
| 1.13 |             | Signage                        | X       |                                              |
| 1.14 |             | Litter bins                    | X       | Bin fallen over in storm, to be put upright. |
| 1.15 |             | Other items                    | X       |                                              |

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|      |                |                                 |   |                                             |
|------|----------------|---------------------------------|---|---------------------------------------------|
| 2.1  | PLAYGROUND     | Fences, hedges & gates          | X |                                             |
| 2.2  |                | Paths                           | X |                                             |
| 2.3  |                | Grass surfaces                  | X |                                             |
| 2.4  |                | Retaining posts                 | X |                                             |
| 2.5  |                | Slide including steps & surface | X |                                             |
| 2.6  |                | Junior swings and surface       | X |                                             |
| 2.7  |                | Infant swings and surface       | X |                                             |
| 2.8  |                | Roundabout unit & surfaces      | X |                                             |
| 2.9  |                | Climbing frame and surfaces     | X |                                             |
| 2.10 |                | Bouncers and surfaces           | X |                                             |
| 2.11 |                | Seats                           | X |                                             |
| 2.12 |                | Signage                         | X |                                             |
| 2.13 |                | Litter bins                     | X |                                             |
| 2.14 |                | Other items                     | X |                                             |
| 3.1  | PARC Y ONNEN   | Grass cutting surfaces          | X |                                             |
| 3.2  |                | Gates                           | X | Gate needs refixing – contractor instructed |
| 3.3  |                | Ramp into site                  | X |                                             |
| 3.4  |                | Other items                     | X |                                             |
| 4.1  | CHAPEL OF REST | Building external               | X | Door still not repaired around letter box.  |

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|     |  |                          |   |  |
|-----|--|--------------------------|---|--|
| 4.2 |  | Building internal        | X |  |
| 4.3 |  | Fire risk assessment     | X |  |
| 4.4 |  | Fire equipment           | X |  |
| 4.5 |  | Asbestos Report in place | X |  |
| 4.6 |  | Electrical certificate   | X |  |
| 4.7 |  | Refrigeration unit       | X |  |
| 4.8 |  | Gardens                  | X |  |

|      |          |                         |   |  |
|------|----------|-------------------------|---|--|
| 4.9  |          | Paths                   | X |  |
| 4.10 |          | Fences                  | X |  |
| 4.11 |          | Signage                 | X |  |
| 4.12 |          | Other items             | X |  |
| 5.1  | ERW DDWR | Grassed areas           | X |  |
| 5.2  |          | Gravestones             | X |  |
| 5.3  |          | Hedges and fences       | X |  |
| 5.4  |          | Trees                   | X |  |
| 5.5  |          | Paths                   | X |  |
| 5.6  |          | Gates and entrance area | X |  |
| 5.7  |          | Signage                 | X |  |
| 5.8  |          | Rubbish area            | X |  |

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|      |                     |                                 |   |                                                          |
|------|---------------------|---------------------------------|---|----------------------------------------------------------|
| 5.9  |                     | Other items                     | X |                                                          |
| 6.1  | ST MARYS CHURCHYARD | Church flood lighting           | X |                                                          |
| 6.2  |                     | Standard lamp                   | X |                                                          |
| 6.3  |                     | Grassed areas                   | X |                                                          |
| 6.4  |                     | Trees                           | X | Fallen tree due to storm by church hall, to be removed.  |
| 6.5  |                     | Boundary wall High Street       | X |                                                          |
| 6.6  |                     | Boundary wall Broad Street      | X |                                                          |
| 6.7  |                     | Boundary wall back of Institute | X |                                                          |
| 6.8  |                     | Gates                           | X |                                                          |
| 6.9  |                     | Gravestones                     | X |                                                          |
| 6.10 |                     | Signage                         | X |                                                          |
| 6.11 |                     | Paths                           | X | Contractor quotes gained. Discussions with PCC continue. |

|      |         |                                  |   |  |
|------|---------|----------------------------------|---|--|
| 6.12 |         | Railings                         | X |  |
| 6.13 |         | Other items                      | X |  |
| 6.14 |         | Electrical boxes to Broad Street | X |  |
| 6.15 |         | Flags & poles main street        | X |  |
| 6.16 |         | Other                            | X |  |
| 7.1  | TOILETS | Building exterior                | X |  |
| 7.2  |         | Building interior ladies         | X |  |

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|      |               |                            |   |                                                         |
|------|---------------|----------------------------|---|---------------------------------------------------------|
| 7.3  |               | Building interior gents    | X |                                                         |
| 7.4  |               | Building interior disabled | X |                                                         |
| 7.5  |               | Heating units              | X |                                                         |
| 7.6  |               | Paths                      | X |                                                         |
| 7.7  |               | Railings                   | X |                                                         |
| 7.8  |               | Asbestos Report in place   | X |                                                         |
| 7.9  |               | Electrical certificate     | X |                                                         |
| 7.10 |               | Fire risk assessment       | X |                                                         |
| 7.11 |               | Cleaners cupboards & stock | X | Stock redone.                                           |
| 7.12 |               | Other items                | X |                                                         |
| 8.1  | BOWLING GREEN | Buildings                  | X | Club responsibility                                     |
| 8.2  |               | Hedges and boundaries      | X | Club responsibility.                                    |
| 8.3  |               | Greens                     | X | Club responsibility.                                    |
| 9.1  | TENNIS COURTS | Fences and boundaries      | X |                                                         |
| 9.2  |               | Seating                    | X |                                                         |
| 9.3  |               | Signage                    | X |                                                         |
| 9.4  |               | Playing surfaces           | X |                                                         |
| 9.5  |               | Nets                       | X |                                                         |
| 9.6  |               | Posts for nets             | X | Re-painting of upright steel posts instructed in green. |

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|      |                       |                   |   |                                                                                                                            |
|------|-----------------------|-------------------|---|----------------------------------------------------------------------------------------------------------------------------|
| 9.7  |                       | Hedges            | X |                                                                                                                            |
| 10.1 | STREET SCENE FIXTURES | Benches           | X | Two benches on main road need painting. Contractor instructed.                                                             |
| 10.2 |                       | Finger posts      | X |                                                                                                                            |
| 10.3 |                       | Railings          | X |                                                                                                                            |
| 10.4 |                       | Signage           | X |                                                                                                                            |
| 10.5 |                       | Litter bins       | X | One located on main road needs painting. Contractor instructed.                                                            |
|      |                       | Other items       | X |                                                                                                                            |
| 11.1 | WAR MEMORIAL          | Structure         | X |                                                                                                                            |
| 11.2 |                       | Railings          | X |                                                                                                                            |
| 11.3 |                       | Lights            | X |                                                                                                                            |
| 11.4 |                       | Other items       | X | .                                                                                                                          |
| 12.1 | DERI WOODS/GOAT FIELD | Paths             | X | Woods – extensive damage due to storm Darragh. One part of lower path fallen away. Area closed.                            |
| 12.2 |                       | Bridges           | X |                                                                                                                            |
| 12.3 |                       | Steps             | X |                                                                                                                            |
| 12.4 |                       | Seats and benches | x |                                                                                                                            |
| 12.5 |                       | Trees             | X | A larger number of trees fallen during storm Darragh. Areas closed off. Works to be completed to remove trees and replant. |
| 12.6 |                       | Pump House        | X |                                                                                                                            |
| 12.7 |                       | Signage           | X | ‘Woods Closed’ signs in place where required.                                                                              |

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|       |  |                          |   |              |
|-------|--|--------------------------|---|--------------|
| 12.8  |  | Children's play pen area | X |              |
| 12.9  |  | Dog bag dispensers       | X | Replenished. |
| 12.10 |  | Hedge along road         | X |              |
| 12.11 |  | Other items              | X |              |

|      |                 |                                   |   |                                        |
|------|-----------------|-----------------------------------|---|----------------------------------------|
| 13.1 | COUNCIL OFFICES | Internal structure                | X |                                        |
| 13.2 |                 | Equipment                         | X |                                        |
| 13.3 |                 | Furniture and fittings            | X |                                        |
| 13.4 |                 | Notice board                      | X |                                        |
| 13.5 |                 | Building certificates             | X | The Institute is responsible for this. |
| 13.6 |                 | Building risk assessments         | X | The Institute is responsible for this. |
| 13.7 |                 | Fire documents                    | x | The Institute is responsible for this. |
| 13.8 |                 | Risk assessment up to date        | X |                                        |
| 14.1 | TOWN TRAIL      | Sculpture and stone               | X |                                        |
| 14.2 |                 | Info Board by railway station     | X |                                        |
| 14.3 |                 | Info Board bottom of Broad Street | X |                                        |
| 14.4 |                 | Info Board in St Marys Churchyard | x |                                        |
| 14.5 |                 | Info Board Deri Woods             | X |                                        |
| 14.6 |                 | Info Board Bowling Club           | X |                                        |

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|      |                           |                         |   |                                                        |
|------|---------------------------|-------------------------|---|--------------------------------------------------------|
| 14.7 |                           | Booklet dispensers      | X |                                                        |
| 14.8 |                           | Astley stand            | X |                                                        |
| 14.9 |                           | Other items             | X |                                                        |
| 15.1 | TELEPHONE BOX HIGH STREET | Structure               | X |                                                        |
| 15.2 |                           | Internal fittings       | X |                                                        |
| 15.3 |                           | Electrics               | X |                                                        |
| 15.4 |                           | Other items             | X |                                                        |
| 16.1 | TELEPHONE BOX W STREET    | Structure               | X | New glass needed for one panel. Contractor instructed. |
| 16.2 |                           | Internal fittings       | X |                                                        |
| 16.3 |                           | Electrics               | X |                                                        |
| 16.4 |                           | Other items             | X |                                                        |
| 17   | DEFIBRILLATORS            | Watergate Street Unit   | X | Report online completed                                |
| 17.1 |                           | High Street Unit        | X | Report online completed.                               |
| 17.2 |                           | Mount Field Unit        | X | Report online completed.                               |
| 17.3 |                           | Institute               | X | Report online completed.                               |
| 17.4 |                           | Rhiweniath village hall | X | Report online completed.                               |
| 17.5 |                           | Black Lion              | X | Report online completed.                               |
| 17.6 |                           | Training days           | X |                                                        |
| 17.6 | Weather                   | Storm damage            | X |                                                        |
| 17.7 | Documents                 | Reviews                 | X | All posted on line.                                    |

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|      |                             |                      |   |  |
|------|-----------------------------|----------------------|---|--|
| 18.1 | Riverside Walk Banwy Estate | Path strimming       | X |  |
| 18.2 | Street cleaning/gardens     | Planting by F&C shop | X |  |